

**BRIDGEWOOD ASSOCIATION, INC.**  
ARCHITECTURAL IMPROVEMENT REQUEST FORM

**Please submit an Architectural Improvement Request Form with *all required documents*.**

**Once the application is considered complete it can be submitted to the committee for review, which may take up to 30 days.**

In accordance with Article 2 in the recorded Declaration of Protective Covenants of Bridgewood Association, Inc. No building, structure or improvement of any character shall be erected, placed, added to or altered on any lot affected hereby until the building plans, specifications and a site plan showing the location of the proposed structure or structures have been submitted to and approved by the hereinafter named Architectural Control Committee for the Association as being in compliance with these restrictions as to use, quality of workmanship and materials, nature of materials, harmony of external design and external colors with existing and proposed structures, and location of improvements with respect to topography, finished grade elevation, lot boundary lines and building lines, and within the scheme and design of Declarant.

**Submit the following documents prior to starting the improvement:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> 1) Completed Architectural Improvement Request Form | <input type="checkbox"/> 2) Detailed Project Plans Including Sample Colors and Structure Dimension | <input type="checkbox"/> 3) If There Are Any Structures or Improvements That Are Being Constructed, Removed Or Moved. Then A Copy Of A Professionally Produced Property Survey Showing Existing Structures, Setbacks and Easements Must Be Submitted.<br><b>**Proposed Improvements Must Be Marked On Survey**</b><br><b>**Drawn Property Surveys Will Not Be Accepted.**</b> |
|--|--|---|

**FAILURE TO SUBMIT THE REQUIRED DOCUMENTS (ITEMS 1, 2, AND IF APPLICABLE 3) WILL RESULT IN AUTOMATIC DENIAL OF YOUR REQUEST.**

Owner's Name	Address	Email address
Cell: (____) _____ - _____	Home: (____) _____ - _____	Work: (____) _____ - _____

**PROPOSED IMPROVEMENT DESCRIPTION:**

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**IMPROVEMENT LOCATION** (check all areas that apply):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Front of dwelling      | <input type="checkbox"/> Back of dwelling | <input type="checkbox"/> Side of dwelling |
| <input type="checkbox"/> Roof of dwelling       | <input type="checkbox"/> Garage           | <input type="checkbox"/> Patio            |
| <input type="checkbox"/> Other (Describe) _____ |   |   |

**IMPROVEMENT MATERIALS** (check all applicable items):

- |   |   |
|---|---|
| <input type="checkbox"/> Brick-Color _____  | <input type="checkbox"/> Cement                 |
| <input type="checkbox"/> Wood-Color _____   | <input type="checkbox"/> Stucco                 |
| <input type="checkbox"/> Siding-Color _____ | <input type="checkbox"/> Electric               |
| <input type="checkbox"/> Paint-Color _____  | <input type="checkbox"/> Aluminum               |
| <input type="checkbox"/> Stain-Color _____  | <input type="checkbox"/> Glass                  |
| <input type="checkbox"/> Roof-Color _____   | <input type="checkbox"/> Other - Explain: _____ |

**CONTRACTOR NAME / ADDRESS / PHONE #:**

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I understand that the Architectural Control Committee will act on this request within 30 days of receipt of all required information and will contact me in writing regarding its decision. I understand if all required documents are not received, my request is automatically denied. I agree not to begin property improvement without written approval. I understand that all construction must meet with governmental codes and that ACC approval *does not* constitute approval by, or override required city, county, or state codes. I understand that construction once approved must be completed within ninety (90) days of approval; if the construction is not completed timely, the approval granted will be voided.

Homeowner Signature	/ /	/ /	/ /	
	Date Submitted	Construction Start	Estimated Completion	

Completed Architectural Improvement Request Forms Can Be Submitted Via Email: [bridgewo@ciramail.com](mailto:bridgewo@ciramail.com)  
Or Hand Delivered or Mailed: RealManage Attn:Bridgewood ACC Committee, 613 NW Loop 410, Suite 510, San Antonio, TX 78216.

**For Office Use**

Receipt of all requirements documents received by: \_\_\_\_\_ on : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (Rev. 11/2021)